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परिपत्र क. प्र.क/विनि/131/शाखा  
(2020-21)

MUNICIPAL CORPORATION OF GREATER MUMBAI

Solid Waste Management Department

Dy.Ch E/SWM/ 1228 /Op, Dtd 17 JUL 2020

Sub : Issue of NOC's for providing vermin composting bins / other processing units for disposal of wet waste by Housing / Commercial Societies


Ref : Jt MC/ SWM/469/ 30.06.2020

Kindly find attached herewith the approval of Jt MC (SWM) with regards to the procedure to be adopted for issuing NOCs for providing Vermi Compost bins / other processing units for disposal of wet waste by Housing /Commercial Societies.

Earlier NOCs for Vermi Composting bins / other processing units were issued by Assistant Engineer (SWM) Wards. Now NOCs issued by Zonal Ex Engineer (SWM) shall be valid.

Annexures for application, affidavit and format of NOC are forwarded for information please.

Submitted please.

  
16/7/2020  
Dy Chief Engineer (SWM) Op LD

Chief Engineer (Development Plan). sir

**MUNICIPAL CORPORATION OF GREATER MUMBAI**  
SOLID WASTE MANAGEMENT OPERATION

N-1

No. Dy.Ch.Eng./SWM/ 773 /Op. Dtd. 25/06/2020

Sub:- Issue of NOCs for providing vermi-composting bins / other processing unit for disposal of wet waste by Housing / Commercial Societies.

Ref:- (1) No. Ch.E./DP/00024/Gen. Dtd. 02.04.2016.  
(2) Dy Ch E/SWM/5031/Op Dtd. 18.12.2019

The condition of Intimation of Disapproval (IOD) issued under section 346 of the MMC Act, 1888, mandates Builders / Developers / Housing Societies / Commercial Societies to obtain and submit NOC from S.W.M. Department for processing the wet waste generated by them within their own premises by installing vermi-composting bins or similar such equipment.

The IOD condition states as 'That the vermi-culture bins for disposal of wet waste as per the design and specification of organisations / individuals specialised in their field, as per the list furnished by Solid Waste Management Department of MCGM, shall not be provided to the satisfaction of Municipal Commissioner.' These NOCs are currently issued by A.E. (SWM) Wards. However, it has been observed that there is no uniform procedure and/or standard format for issuing these NOCs. This results in poor control on the activities of wet processing of such Housing / Commercial Societies. Hence to have proper control & monitoring following procedure is proposed to be adopted.

- 1) Submission of application in prescribed format (pg no.C.- 9 ) to the Zonal E.E. (SWM).
- 2) Scrutiny of the application by A.E. (SWM) Ward.
- 3) Site visit to confirm the compliance by A.E. (SWM) / S.E. (SWM) Ward.
- 4) A.E. (SWM) Ward to put up for concurrence of Dy.Ch.E. (SWM) Op. through Zonal E.E. (SWM).
- 5) Zonal E.E. (SWM) to issue N.O.C. obtaining concurrence of Dy.Ch.E. (SWM) Op.

The draft formats for -

- i) Application to be submitted.
- ii) Undertaking to be submitted.
- iii) NOC to be issued are attached at pg no. C.- 11 to 13 for approval.

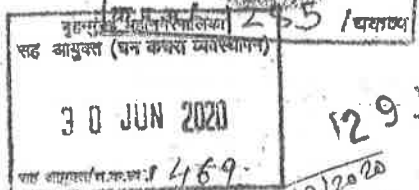
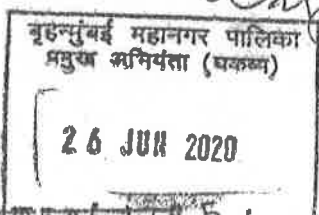
In view of above Ch.E. (SWM)'s recommendations and Jt. M.C. (SWM)'s approval is requested to the adopt the aforementioned procedure while issuing NOC please.

Submitted please,

~~Ch.Eng. (SWM)~~

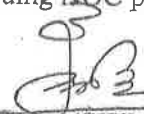
~~Jt. M.C. (SWM)~~

Sir,

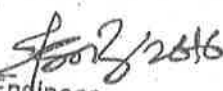


25/6/2020  
Dy.Ch.E. (SWM) Op

129 JUN 2020

  
Dy.Ch.Eng. (SWM) Op. 25/6/2020

submitted, please.

  
Chief Engineer  
(Solid Waste Management)

**ANNEXURE-A**

**Application for NOC for providing vermi-compost pits / other equipment for disposal of wet waste for housing / commercial societies.**

To,  
Ex. Engineer (S.W.M.) Zone \_\_\_\_\_

Name & Address of the applicant	:	
Name of society / bldg. address / location of the Bldg. & nearby Landmark	:	
Area of the building plot	:	_____ sq. mtr.
Type of premises	:	Residential / Commercial / Hotel / other
IOD No.	:	_____ (Copy of IOD to be attached)
Undertaking in prescribed format	:	To be submitted on Rs.200/- stamp paper
No. of flats / galas	:	_____ Nos.
Approximate generation of wet waste per day	:	_____ kg/ day
Size and No. of compost pits or other equipment proposed to be provided	:	
Location of compost pits or other equipment proposed to be provided	:	To be marked of layout plan and attached with application
Photographs of completed facility at site	:	Photographs showing completed facility at site to be attached with application
Compliance of Registration on My Waste app	:	Register and regularly update data on My Waste App of MCGM

I/We state that information furnished above is true to the best of my / our knowledge and I/We will be solely responsible for any action on account of incorrect and / or false information.

Stamp & Signature of applicant

ANNEXURE B

**SELF DECLARATION FORM IN RESPECT OF INSTALLING COMPOSTING  
PIT/COMPOSTING MACHINE / BIO-METHANISATION SYSTEM FOR PROCESSING OF WET  
WASTE GENERATED AT PROJECT SITE.**

**(TO BE SUBMITTED BY BUILDER / DEVELOPER / OWNER / SOCIETY)**

**Sub:- Installation of COMPOSTING PIT / COMPOSTING MACHINE / BIO-  
METHANISATION SYSTEM / any scientific treatment method for wet waste  
processing at project site.**

With reference to above subject, I the undersigned Shri. \_\_\_\_\_  
\_\_\_\_\_ the Proprietor of M/s. \_\_\_\_\_, The firm  
\_\_\_\_\_ having \_\_\_\_\_ office \_\_\_\_\_  
\_\_\_\_\_ at and the Builder / Developer / Owner / Society of project named under  
\_\_\_\_\_ situated at C.T.S. No. \_\_\_\_\_ having site  
address Plot No. \_\_\_\_\_ in \_\_\_\_\_ Ward, declare hereon solemn oath for the  
installation of COMPOSTING PIT / COMPOSTING MACHINE / BIO-METHANISATION SYSTEM /  
any scientific treatment method which converts wet organic waste into organic compost for processing as wet  
waste generated at the above stated project site now as well as after it is occupied.

I state that -

- 1) The brief description of the project is : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 2) The details of Buildings (Project) constructed at site are as follows :
  - a) Address with CTS No. : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  - b) No. Of Building : \_\_\_\_\_  
constructed at project site \_\_\_\_\_
  - c) No. Of Flats (Households) : \_\_\_\_\_
  - d) No. Of Commercial Establishments : \_\_\_\_\_
  - e) Total area of the Plot : \_\_\_\_\_
- 3) As per the condition stated in IOD under section 'C' "General conditions to be complied with before O.C." about the wet waste processing system. I / We are hereby undertake to construct / install and operate forever Vermin Composting, Bio Gas processing (Bio-Methanisation) organic waste converter or any scientific treatment method which converts wet organic waste generated by the Occupier / Successor into organic compost.
- 4) The Space / Plot admeasuring \_\_\_\_\_ Sq.mtr. is reserved for wet waste processing system at above said project site.
- 5) The Space / Plot allotted for construction / installation of wet waste processing system by us is marked on approved plan.

6) I / We have constructed / installed the wet waste processing system at project as detailed below :

- a) Compost Pit                                  Size                                  : \_\_\_\_\_
- b) Compost Machine                          Make                                  : \_\_\_\_\_  
     Capacity                                : \_\_\_\_\_
- c) Bio-Gas processing                        Make                                  : \_\_\_\_\_  
     (Bio-Methanisation)                      Capacity                               : \_\_\_\_\_
- d) Any other scientific treatment method : \_\_\_\_\_  
     which converts wet organic work into  
     Compost (Please specify the details)    : \_\_\_\_\_
- e) Name of the Agency and Address        : \_\_\_\_\_  
     & contact person appointed for operation  
     and maintenance of installed wet waste  
     processing system.                           : \_\_\_\_\_

7) I / We / Our Successor will abide to maintain wet waste processing system installed at project site by us, in future.

8) I / We undertake to incorporate the conditions about source segregation of waste under the compliance of Bye-Laws No.5, segregation, storage, deliver & collection of Municipal Solid Waste generated by the Occupier / Successor as defined under "Greater Mumbai Cleanliness and Sanitation Bye-Laws 2006" and maintaining the wet processing system installed at project site by the Occupier / Successor in the Agreement to be executed with our Successors / Flat Owners / Society and will abide by them, for its operation.

9) I am attaching self-attested copies of the following documents along with this declaration.

- (a) Details of wet waste processing system installed at project site.
- (b) Self attested copy of IOD & approved plan copy.
- (c) Photograph of wet waste processing unit installed at project site.

I / We / Our Successors will be bound to maintain wet waste processing unit installed i.e. Composting Pit / Composting Machines / Bio-Methanisation system any scientific treatment method / system at project site by us in future, failure to which I / We / Our Successors can be held responsible as per the guidelines issued under Cleanliness & Sanitation Bye Laws 2006, MMC Act, MSW 2000 and any other conditions stipulated by Government Authorities / Environmental Rules and Regulations. I / We undertake to include this clause in the Sale-Deed we intend to make for any transfer of this property. I / We fully understand that any other action that may be taken having regard to the circumstances of the case if it is found that any of the statement or facts therein is incorrect or false.

**Signature & Stamp**  
 Developer / Building / Owner

**Signature & Stamp**  
 Architect

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Contact No. : \_\_\_\_\_

Contact No. : \_\_\_\_\_

M/s. : \_\_\_\_\_

M/s. : \_\_\_\_\_

Address : \_\_\_\_\_  
 \_\_\_\_\_

Address : \_\_\_\_\_  
 \_\_\_\_\_

Place : \_\_\_\_\_

Date : \_\_\_\_\_

**ANNEXURE C**

**MUNICIPAL CORPORATION OF GREATER MUMBAI**

To,  
M/s. \_\_\_\_\_  
\_\_\_\_\_

Office of the  
Ex. Engineer (S.W.M.) Zone \_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Subject:** Issue of NOC for providing vermi-compost bins /other equipment for disposal of wet waste for housing / commercial society at Plot bearing CTS No. \_\_\_\_\_ (address of the society)

**Reference :** Your application dt. \_\_\_\_\_

As per inspection by staff of A.E. (S.W.M.) \_\_\_\_ ward, this NOC for vermi-compost bins for disposal of wet waste of your society is issued as per following details.

Name of society / bldg. address / location of the Bldg. & nearby Landmark	:	_____ _____ _____
Area of the building plot	:	_____ sq. mtr.
Type of premises	:	Residential / Commercial / Hotel / other
IOD No.	:	_____
Undertaking in prescribed format	:	To be submitted on Rs.200/- stamp paper for compliance of SWM Rules 2016 and directives under MMC Act,1888. To maintain the wet waste processing unit continuously. To carry out source segregation of waste. To include a clause regarding this compliance in the sale deed to be made with the flat owners / housing society.
No. of flats / galas	:	_____ Nos.
Approximate generation of wet waste per day	:	_____ kg/ day
Size and No. of compost pits or details of other equipment proposed to be provided	:	_____
Location of compost pits or other equipment proposed to be provided	:	As marked on layout plan and attached with application
Compliance of Registration on My Waste app	:	Register and regularly update data on My Waste App of MCGM
The NOC will stand revoked if it is found that there is gross violations of the conditions including the processing unit found removed / not operational for longer period and action as per SWM Rules 2016 and MMC Act,1888 will be initiated against you / successor / society office bearers.		

Ex. Engineer (S.W.M.) Zone \_\_\_\_